



Warley Preschool Ltd

Warley St John's Church Hall
Windle Royd Lane
Cote Hill
Halifax
HX2 7LY
(01422 320592 or 07495 815717
Info@warleypreschool.com

Re opening preschool

28th August 2020

Dear Parent,

We hope that you and your family are staying safe and have had an enjoyable summer.

We are now preparing for the reopening of the preschool on **Monday 7th September 2020**. Carol and Jo and all the preschool staff have been very busy cleaning the building and resources and preparing the building to welcome you all back. We are also regularly reviewing the guidance as and when it is issued from the local authority and from the government.

The Covid pandemic is still with us and it remains a very difficult time for us all, so, our priority continues to be to keep our preschool families safe and well. We remain committed to providing *“a high standard of care in a happy and safe environment designed to stimulate and nurture children's growth and development”* for all our families.

The preschool will be open from 8.30 – 4 Monday to Friday (term time only). Unfortunately, at this time the parent and toddler group will remain closed.

The preschool will look different to its usual layout and routines will also be different and we would ask that you talk to your child about this before they return. We will be operating two groups Red and Yellow and your child will be in the same group throughout the sessions. One group will operate from the Main hall and one in the back room. Both groups will also have outdoor play time during the sessions. Lunches will be served in their room, and the two groups will not mix during the day. Each group will have the same staff team. We hope that in the long term we will be able to mix the bubbles and return to our free flow play.

Drop off and collection

- Please ensure that you drop off your child at their agreed start time
- We would ask that you drop your child at the preschool entrance, via the main gate, where they will be met by a member of the staff team. You should then exit via the steps leading up to the Church
- We would ask that you help your child wash their hands before entering the building at the handwashing station
- Please restrict dropping off and collecting to **one adult only**
- Please note that parents will not be allowed into the preschool building
- We ask that you observe the social distancing measures outside the building
- Children should be collected at their agreed time from the preschool entrance and you should exit via the steps

Hand Sanitiser

- We will be using hand sanitiser at preschool for both staff and children. Please complete and return the attached form giving consent to use hand sanitizers with your child

Sessions

- Some children have been absent from preschool for a long time, or may be new to the setting and we anticipate that children and parents/carers will find transition back to preschool a difficult and challenging time. Please be assured that the staff will work with you and your child to help settle them into preschool. You can ring the preschool during the day to find out about your child's transition and we will use the **capture app** to send you daily updates, photos and videos of your child's day. Please speak to a member of the staff team if you require further support.

OFSTED – EY 489902
Company House - 9521828





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- Children will stay in the same small groups throughout the day with the same staff members.
- All equipment and resources will be clean between each use.
- Some of the usual preschool activities will be removed as per the government guidelines such as sand, water, playdough, soft materials toys, cushions etc.
- Hand washing stations are available in all rooms and the children will be encouraged to wash their hands at regular intervals though out the day

Lunch time/Snack times

- Please send your child's lunch as normal in a lunch box. The outside will be washed by staff on arrival and we would ask that you clean this out every day
- Please ensure that there are no **NUT** items in your child's lunch box (including peanut butter) as we have a child with a severe nut allergy
- Please send your child with their own water bottle clearly labelled for use throughout the day
- Snacks will be offered during the morning and afternoon sessions

Clothing

- As per government guidance we would ask that you send your child in a clean set of clothes every day
- We would ask that they have a well-stocked bag with change of clothes, nappies etc that will remain at preschool. Staff will advise should these items need replacing
- Please ensure that your child comes dressed for all weather as they will be spending time outside

Illness

- **If your child or any member of the family shows any symptoms of COVID19 (High temperature, cough, loss of taste or smell) or is unwell. They **MUST NOT** attend the preschool.**
- We would ask that parents check their child's temperature at home before attending
- If we feel that your child is unwell or is presenting any symptoms of Covid you will be asked to collect them immediately and arrange for a test
- Please be aware that should there be a positive test in preschool we will follow the recommended guidance. It may be necessary for us to close the preschool for the required 14 day isolation period.

Social distancing

- Please ensure that when dropping off and collecting children you maintain a social distance from other parents/carers
- It is exceedingly difficult for young children to practise social distancing; however, it will be encouraged during session where appropriate

Communication

- Due to the current situation and going forward in the future, emails will be used much more often to communicate with families. Please ensure you keep the preschool up to date with the correspondence email you want to use. In addition, as a reminder don't forget to inform the school if you have moved recently or changed your mobile.
- We will also be using the Capture online learning App and link to communicate and send you regular observations on your child, so please ensure that you have registered with this system.
 - <https://capture-education.co.uk/>
 - Capture for families (app)

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- Please ensure that you return your updated contact form, 'all about me' or 'more about me' and your child's interest star
- If you are using funding, please complete and return the relevant funding forms along with some form of Id for the child.

Term Dates

<u>Autumn term 2020</u>	7 th September	23 rd October 2020	7 weeks
	2 nd November	18 th December	7 weeks
<u>Spring Term 2021</u>	4 th January	12 th February	6 weeks
	22 nd February	1 st April	6 weeks
<u>Summer Term 2021</u>	19 th April	28 th May	6 weeks
3 RD May – Bank holiday	7 th June	23 rd July	7 weeks (7 - 11 June is a non funded week)

If you have any further questions regarding the reopening, you can contact us via email or on the preschool mobile telephone 07495 815717.

Stay safe

Carol Sudder
Preschool Owner/Manager

Jo Hampshire
Preschool Owner/Manager



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Use of Hand Sanitiser consent

Child _____

I consent that my child can use hand sanitiser during preschool sessions.

My child cannot use hand sanitizer during preschool sessions

Signed _____ Date _____